



Application for the International Winter University (IWU) Kassel 2025 December 29, 2024 – January 18, 2025

Please send the completed form to the IWU office by email.
This information is for application purposes only and will not be passed on to third parties.

University of Kassel
International Winter University (IWU)
Universitätsplatz 12
D-34127 Kassel
Germany

E-mail : iwu@uni-kassel.de

I would like to enroll in the IWU Kassel program. The program fee of 2390 EUR (*2190 EUR early bird*) includes one academic seminar (45 contact hours), a language course (30 contact hours), workshops, the cultural program, accommodation with a host family from January 1 – 18, 2025 (incl. breakfast and dinner), health, liability and accident insurance for the duration of the program, ticket for public transportation in Kassel, study material, a certificate/academic transcript and student support.

Please note: Special conditions apply for students of Universities of Massachusetts (USA), Universities of Wisconsin (USA) and Universities of Queensland (Australia). Please contact your student exchange officer for further information.

| Personal Information | |
|---|---|
| Family name: | |
| First name(s): | |
| Date of birth (day/month/year): | |
| Place of birth | |
| Gender: | <input type="checkbox"/> male <input type="checkbox"/> female |
| Nationality (as stated in your passport): | |
| Passport number: | |
| Contact Information | |
| Street: | |
| City: | |
| Zip code: | |
| Country: | |
| Phone: | (country code) + (area code) + |
| E-Mail: | |



| Emergency Contact | |
|---|--|
| Name: | |
| Email: | |
| Phone: | (country code) + (area code) + |
| Academic Information | |
| Home institution: | |
| Subject, year: | |
| Level of English: | <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Native Speaker |
| Have you learned German before? | <input type="checkbox"/> No <input type="checkbox"/> Yes, I learned it by myself <input type="checkbox"/> Yes, I learned it at the university / a language institute / via online course. Please name the institute and city: _____ and how long (please mention in hours, days, weeks or months) |
| Level of German: | <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Native Speaker |
| Miscellaneous | |
| Do you choose housing with a host family? <small>If candidates arrange their own accommodation elsewhere, the fee will be reduced by 300 EUR. Please inform us upon application.</small> | <input type="checkbox"/> No <input type="checkbox"/> Yes |
| Do you have any dietary restrictions (e.g., you are vegan), do you suffer from any health problems (allergies, etc.) or do you have any other wishes as to your host family (e.g., you would like to live in a family with pets)? | <input type="checkbox"/> No <input type="checkbox"/> Yes, → please specify: |
| How did you find out about the IWU? | <input type="checkbox"/> Internet <input type="checkbox"/> Advertising material (flyer, poster, etc.) <input type="checkbox"/> DAAD <input type="checkbox"/> Friends or family or <input type="checkbox"/> Former IWU/ISU participants <input type="checkbox"/> Faculty / Member of your home university <input type="checkbox"/> International Office / Study Abroad Advisor <input type="checkbox"/> Other: |



Please choose one IWU module (45 contact hours):

- Environmental Engineering: Renewable Energy Sources
- German Cultural Studies

Please choose one IWU German language course level (30 hours):

- Beginner
- Intermediate
- Advanced

Optional Berlin trip for New Year’s Eve:

- Yes, I will join the IWU group on the optional trip to Berlin from December 29th, 2024 until January 1st, 2025 and pay an additional 340 EUR.
- No, I will only arrive in Kassel on January 1st, 2025.

Please briefly state your motivation to participate in the IWU:

Please attach a CV and an academic transcript to your application.



Terms and Conditions

• Costs

The program fee of 2390 EUR (*2190 EUR early bird*) includes:

- One academic seminar (45 hours)
- German language course (30 hours)
- Certificate and academic transcript
- Study material for the language course and the academic seminar
- Workshops and cultural /excursion program
- Accommodation with a host family (with breakfast and dinner)
- Health, liability and accident insurance for the duration of the program
- Ticket for public transportation in Kassel
- Student support

If candidates arrange their own accommodation elsewhere, the fee will be reduced by 300 EUR. Please inform us upon application.

Please make sure your payment reaches us by October 1, 2024 at the latest for the early bird fee. Otherwise you will have to pay the full amount of 2390 EUR.

There is no fee reduction for participants who do not take part in the entire program.

Participants who join the optional New Year's Eve trip to Berlin from December 29th, 2024 until January 1st, 2025 will have to pay an additional 340 EUR. This extra fee covers

- the transportation from Berlin to Kassel
- a guided city tour, the cultural program (incl. museum entrance and tours),
- a ticket for public transportation in Berlin
- accommodation and breakfast as well as a special New Year's Eve dinner at the Brandenburg Gate

A 100 EUR cancellation fee will be charged for cancellation up to December 1, 2024. There will be no refund for later cancellation.

• Registration and Payment

Upon receipt of an application, the IWU Kassel will review the documents and confirm or reject acceptance. Upon acceptance, applicants will receive detailed payment information for the program fee to complete the registration. The program fee is due within 30 days from the date of invoice.

The transfer of a participant's program fee to our bank will be considered a binding agreement. As a result, a place will be reserved for you at the IWU, provided that the maximum number of participants has not been reached by the time the payment is received or that the module chosen is not already full. In that case you will be refunded the program fee minus the fees charged by the bank for processing the money transfer. Please understand that no place can be reserved until we have received the full payment.



In case a participant does not fulfill the payment obligations, the participant hereby acknowledges and agrees that his/ her registration will automatically be rejected.

If you require a visa to take part in IWU, please note that full payment must be made before we can issue the letter of invitation for visa application purposes. The visa application process may take a long time. Please apply early. For details please consult your local German embassy: <https://www.auswaertiges-amt.de/de/einreiseundaufenthalt/staatenlistervisumpflicht/207820>

Please note that we will have to pass any fees charged by banks for the processing of your money transfer on to you.

If, for any reason, a participant wants to withdraw his/her registration, the participant has to inform the IWU Kassel immediately. In this case, your payment will be refunded (minus the 250 EUR administration fee). Should a participant withdraw from the Winter University program after its start on December 29th, 2024 the IWU Kassel will retain the program fee paid by the participant.

In case the maximum number of participants has been reached or the classes you have chosen are full you will be refunded the program fee. Also, in case that there is not a sufficient number of students enrolled, the International Winter University may cancel seminars or may cancel the entire IWU 2025 program. In this case, fees will be refunded.

- **Disclaimer**

The IWU Kassel, its organizers, staff, lecturers, and teachers shall not be held accountable for any damage to personal property or for any injuries suffered by participants during the Winter University program, except where the damage or injuries suffered are caused by acts of willful intent or gross negligence. The IWU Kassel shall not be held accountable for any damage to property or injury to people caused by participants.

- **Important**

Minimum age for participation in the IWU program is 18 years.

In case of misbehavior, the organizers of the IWU Kassel reserve the right to dismiss a participant from the IWU Kassel program. Misbehavior constitutes e.g. attacks and insults on other participants, staff, or other third people, drug abuse, excessive alcohol abuse. The dismissal of a participant from the course is solely at the discretion of the organizers, i.e. the academic organizers and the program manager. Should a person be dismissed from the International Winter University program, no fees will be refunded.

- **Governing Law, Jurisdiction**

The laws of the Federal Republic of Germany shall govern this contract. The place of jurisdiction for all disputes arising hereunder shall be the courts of ordinary jurisdiction in Kassel.



Herewith, I am registering for the International Winter University (IWU) Kassel 2025 at the University of Kassel with the components marked above. I carefully read the information concerning costs, registration and payment and hereby accept the terms and conditions of IWU.

City

Date (DD/MM/YYYY)

Signature

Please use your handwritten signature when signing the application form.